



GOVERNMENT OF PAKISTAN
MINISTRY OF RAILWAYS



POSITION OF INTERNEES FOR PAKISTAN RAILWAYS CALL CENTER

Applications are invited for filling the following posts of Internees in the project titled "Collaboration of Pakistan Railways with different Academic Institutes (Triple Helix Model)" Ministry of Railways, Islamabad".

Sr. #	Description of the Posts	No. of Posts	Qualification/Eligibility Criteria	Job Description & Terms
01	Internees Place of Posting: - Directorate of IT, RAILCOP House, Islamabad.	11	• Fresh Graduates with 16 Years of education B.A (English), BS Computer Science/IT, BBA, Mass Communication, Development Studies related discipline from HEC recognized institution. • Use of basic computer skills • Max. Age 25 years • Good communication skills with good expression and impression • Multilingual	• To handle and operate Pakistan Railways Call Center CRM. • To Develop and present the daily report through CRM • To Handle and Address Customers Information Queries Related with Train Operations. • Provide support for official events, meetings, and conferences • Enhance office operations through process improvement and innovation • Collaborate with team members to achieve shared goals and objectives

NOTE

- Tenure of internship will be six months non-extendable.
- Preference will be given to the candidates having the residence of Rawalpindi & Islamabad.
- Internees can be deputed to work in any shift of call center.
- Suitable stipend will be paid for the Internees.
- Internees shall have no claim in future induction or employment in Railways.
- Interested candidates meeting the criteria may apply online through National Job Portal's official website: <https://njp.gov.pk/> or to the address given below within 15 days from the date of uploading of advertisement along with CV/Resume, attested copies of all educational certificates, recent photograph and CNIC.
- In case of submission of any forged/false documents, the candidate shall be liable to prosecution.
- Only shortlisted candidates will be called for interview.
- This office reserves the right to select/reject or not to fill any position (s) without assigning any reason.
- No TA/DA will be admissible for interview.

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